

# Abacus

## Payroll Software



Simple • Comprehensive • Affordable

General Features and Specifications			
<u>Category</u>	<u>Feature</u>	<u>Description</u>	
Setup	Number of Employees	2100	
	Multiple Companies	92	
	Roles	Multiple Roles Configurable	
	Cost Centers	Multiple Cost Centers Configurable	
	Packages	Salary packaging planning	
		Cost to Company	
		Basic Salary	
	Import from existing system	Yes, source .csv/Excel file, unsecured PDF	
	Freehand fields	Yes for extra-ordinary earnings and deductions	
	Import	Hours by type for period	
		Third party T & A systems	
	Photo ID	On all slips	
	Logos	By Company	
	EFT Transfers	Available* (from release 1.0.3.12)	
	Reports	Variables for each report	Employer (selectable)
			Cost Center (selectable)
			Tax Year (selectable)
		Pay Period (selectable)	
		Employee (selectable)	
		Exportable	
Reports		BBEEE Status	
		Cost to Company	
		Deductions	
		Earnings	
		Employee	
		Employer	
		Funds	
		Garnishee (Summary)	
		Garnishee (Detail)	
		ITA88 (Summary)	
		ITA88 (Detail)	
		Internal Payments report	
		Journals	
		Loans (Summary &Detail)	
	Medical Schemes		
	Payroll		
	Payslip		
	UIF		

General Features and Specifications - continued			
<u>Category</u>	<u>Feature</u>	<u>Description</u>	
Earnings	Calculation Type	Cost to Company Calculation	
		Basic Salary Calculation	
	Payment Frequency	Salary Packaging	
		Shift	
		Hourly	
		Daily	
		Weekly	
		Fortnightly	
		Hourly Import	
		Monthly	
		Cash Component	Monthly CTC
			Directors Remuneration
	Commission		
	Tax Directive %		
	Additional earnings	Pensionable Earnings %	
		Other Taxable Income (four freehand fields)	
		Reduction of Earnings (i.e. unpaid leave)	
		Other Non-Taxable Income (Two freehand fields)	
		Arbitration	
		Restraint of Trade Income	
		Other Lump Sums	
		Overtime	Normal Hours Worked Per Day
			Normal Hours Worked Per Week
			Normal Hours Worked Per Fortnight
	Normal Hours Worked Per Month		
	Overtime Hourly Rate (Calculated rate)		
	Overtime Hours (1.0)		
	Overtime Hours (1.5)		
	Overtime Hours (2.0)		
	Overtime Rate Other (Rands)		
Overtime Hours Other			
Bonuses	13th Cheque (with Tax Averaging)		
	13th Cheque Payment Month		
	Performance Bonus		
	Annual Bonus		
	Leave Pay		
Tax Averaging	Automatic		
	Manual		
	Once Off		
General Allowances	Ordinary Taxable	Tool Allowance	
		Entertainment	
		Telephone/Cellphone	
		Computer	
	Other (two freehand fields)		
	Non Taxable	Uniform	
		Other (two freehand fields)	
	Reimbursive expenses	Reimbursive expenses	
Other (two freehand fields)			

General Features and Specifications - continued		
<u>Category</u>	<u>Feature</u>	<u>Description</u>
Travel Allowances	Allowance Calculator	Logbook available (activate TA tab)
		Vehicle Value
		Estimate Days Driven per Year
		Estimate Total Use per Annum
		Estimate Business Use Per Annum
		Monthly Travel Allowance
		Calculate/use Allowance
		Allowance
		Monthly Travel Allowance
		Fuel
		Maintenance
		Insurance
		Total Travel Allowance
		Apply 20% Rule
		Reimbursements
		Greater than 8000 kilometers for current year
		Rate/Km
		X Distance Traveled
		Other (e.g. Tollgates) Amount
		Subsistence
	Incidentals	
	Days	
	Meals	
	Days	
Fringe Benefits	General	Acquisition of Assets
		Holiday Accommodation
		Release From Debt
		Use Of Assets
		Meals and Refreshments
		Free and Cheap Services
		Housing
		Bursaries (Taxable)
		Bursaries (Non-Taxable)
		Other (Freehand)
	Taxable Benefit on Current Loan	
	Taxable Benefit on ALL Outstanding Loans	
	Company Vehicle	Total Vehicle Value (Vat in and Maint. Plan)
		Employee Monthly Contribution
		Monthly Taxable Benefit for Company Vehicle
Apply 20% Rule		
Fund Contributions	Medical Aid	Medical Scheme
		Member paying own scheme select
		Monthly Contribution Amount
		Number of Paid Dependents
		Company Contribution Percent
	Company Contribution Amount	
	Additional Scheme costs	
	Total Contribution Amount (Monthly)	
	Contributions	Monthly Pensionable Income (RFI)
		Monthly Non Pensionable Income (NRFI)
Pension Funds	Company Contribution	
	Employee Contribution	

General Features and Specifications - continued		
<u>Category</u>	<u>Feature</u>	<u>Description</u>
Fund Contributions - cont'd	Provident Funds	Company Contribution
		Employee Contribution
	Retirement Annuity	Company Contribution
		Employee Contribution
	Income Protection	Employee Contribution
		Group: Disability, Life Cover and Trauma
	Approved Employee Contribution	
	Unapproved Company Contribution	
	Unapproved Employee Contribution	
	Group: Funeral	Approved Company Contribution
		Approved Employee Contribution
		Unapproved Company Contribution
		Unapproved Employee Contribution
	Group: Income Protection	Approved Company Contribution
		Approved Employee Contribution
		Unapproved Company Contribution
Unapproved Employee Contribution		
Deductions	PAYE	Statutory - Employee
	UIF	Statutory - Employee
		Statutory - Employer
	SDL	Statutory - Employee (not active)
		Statutory - Employer
	Compensation Fund	Statutory - Employer (not active)
	Medical Aid Contributions	Employee Contribution
		Employer Contribution
	Pension Funds	Employee Contribution
		Employer Contribution
	Provident Funds	Employee Contribution
		Employer Contribution
	Retirement Annuity	Employee Contribution
		Employer Contribution
	Income Protection	Employee Contribution
		Employer Contribution
	Group: Disability, Life Cover and Trauma	Employee Contribution
		Employer Contribution
	Group: Funeral	Employee Contribution
		Employer Contribution
	Group: Income Protection	Employee Contribution
		Employer Contribution
	Telecoms	Telephone
		Cell Phone
		Connectivity (3G)
		Other (Freehand)
	Meals and Clubs	Canteen Account
		Tea and Social Club
		Other (Freehand)
	Unions (201 preloaded)	Four (4) Unions Per Employee
		Employee Monthly Amount
		Employee Monthly Percentage

General Features and Specifications - continued		
<u>Category</u>	<u>Feature</u>	<u>Description</u>
Deductions (continued)	Unions (continued)	Company Monthly Amount
		Company Monthly Percentage
	Bargaining Councils (50 preloaded)	Employee Monthly Amount
		Employee Monthly Percentage
	Bargaining Councils (50 preloaded) - cont	Company Monthly Amount
		Company Monthly Percentage
	Association/Subscriptions	Employee Monthly Amount
		Employee Monthly Percentage
		Company Monthly Amount
		Company Monthly Percentage
	Salary Advance	Description
		Amount
	Loan Management	Unlimited Per Employee
		Description
		Reference No
		Capital (Loan) Amount
		REPO Rate %
		Employer Interest %
		Loan Term Months
		Start Date
		Calculate
		Remaining Term
		Repayment Amount
		Outstanding Balance
		View Outstanding
	Garnishee Management	Unlimited Per Employee
		Description
		Reference No
		Original (Total) Amount
		Garnishee Term (Months)
		Repayment Amount
		Outstanding Amount
		Start Date
		View Outstanding
	ITA88 Management	Unlimited Per Employee
		Description
		Reference No
		Original Total Amount
		Repayment Amount
		Outstanding Amount
		Start Date
		View Outstanding
	Sundries	Uniforms
		Provided Accommodation
		Personal Provisions
		Parking
		Loss/Damage to Property/Equipment
		Other (Two (2) Freehand Fields)
		Voluntary PAYE Payment